



TOWN OF MIAMI

REGULAR MEETING MINUTES **OF THE PLANNING AND ZONING COMMISSION** **WEDNESDAY, JANUARY 15, 2020 AT 5:00 PM**

MIAMI TOWN COUNCIL CHAMBERS
500 W. SULLIVAN STREET, MIAMI, ARIZONA 85539

1. CALL TO ORDER:

5:05

2. ROLL CALL OF COMMISSION MEMBERS:

Robert Licano - Present
Brenda McLaughlin - Present
Ray Webb - Present

Delvan Hayward - Present
Rosemary Castaneda - Absent

3. APPROVAL OF MINUTES: December 18, 2019

Motion to approve minutes made by Delvan Hayward, seconded by Ray Webb.

All in favor.

Motion Passed

4. CALL TO THE PUBLIC:

PUBLIC COMMENTS – Comments concerning items not on the agenda.

Note: Those wishing to address the Planning and Zoning Commission during this time need not request permission in advance. Action taken as a result of public questions and comments shall be limited to directing staff to study the matter or rescheduling the matter and decision at a later date. There shall be no discussion regarding any issues presented.

No speakers.

5. SCHEDULED DISCUSSION/POSSIBLE ACTION:

A. Planning and Zoning meeting schedule for February

Meeting to be determined as need, but will meet on a minimum of a quarterly basis.

B. Review final draft of the building permit exemptions and vote to recommend to Council for approval

Conducted review of draft for building permit exemptions. The following changes were made:

Commission specified that a masonry cap will be counted as part of the wall and shall not exceed the six foot limit.

It was determined that all retaining walls support a surcharge and thus should be limited to the two foot limit measured from the bottom of the footing to the top of the wall.

On section D3, the abbreviation of square feet is to be removed for continuity reasons.

In the roofing section, existing roofing is to replace original roofing.

Motion made to finalize and recommend the Building Permit Exemptions with the above changes made by Delvan Hayward, seconded by Ray Webb. All in favor.

6. SCHEDULED HEARING(S)/POSSIBLE ACTION(S):

A. Parcel Division Request

Filed By: Globe-Miami Habitat for Humanity

Location: 195 Nash Ave.

Purpose: Division of Parcel Numbers 206-18-029, 206-18-057, 206-18-058, and 206-18-059 into five parcels suitable for three future home locations as designated on survey.

Motion made by Robert Licano to approve to the above request with the contingency that the necessary variances be addressed by the Board of Adjustments and reviewed by Council. Seconded by Ray Webb. All in favor.

Motioned Passed

7. REQUESTS TO STAFF FOR THE PLACEMENT OF ITEMS ON FUTURE PLANNING & ZONING COMMISSION AGENDAS.

Request made to give list of variances to all Commission members ahead of Council Meeting.

8. ADJOURNMENT:

Motion to adjourn made by Robert Licano, seconded by Ray Webb.

All in favor.

6:18